

Regular Meeting Shell Rock City Council
November 7, 2017

Mayor Larry Young called the regular meeting to order at 7:00 p.m. in the City Hall with the Pledge of Allegiance. Council members Donald Bonzer, Benjamin DeWitt, James DeWitt, Michael Klinefelter, and Rosalee Meyer were present. There were ten people in the audience.

Motion by James DeWitt seconded by Meyer to approve the agenda with any additions. Ayes-Bonzer, B. DeWitt, J. DeWitt, Klinefelter, and Meyer. Nays-None. Motion carried.

Motion by Benjamin DeWitt seconded by James DeWitt to approve the consent agenda that included: Minutes of October 3 & 16, 2017, Financial reports for the month of October, 2017, and the Payment of the bills. Roll Call Vote: Ayes-Bonzer, B. DeWitt, J. DeWitt, Klinefelter, and Meyer. Nays-None. Motion carried.

Derek Kramer, President and Director of the T-Ball League was present and asked the council for permission to add a 12' X 24' addition onto the concession stand in McCague Memorial Park for the League to store their equipment in. The League would pay for the addition with the exception of the cement work being done by Mike Tellinghuisen on city time and the city removing two trees from the park and tearing down the two old storage buildings in the park. Motion by Bonzer seconded by Klinefelter to approve of the addition onto the concession stand in McCague Memorial Park with the city donating labor, removing two trees and tearing down the two old storage buildings. Ayes-Bonzer, B. DeWitt, J. DeWitt, Klinefelter, and Meyer. Nays-None. Motion carried.

Maggie Burger from Speer Financial reviewed the annual Tax Increment Financing District Planning Report with the council. Motion by Meyer seconded by James DeWitt to approve the City of Shell Rock's Tax Increment Financing District Planning Report. Ayes-Bonzer, B. DeWitt, J. DeWitt, Klinefelter, and Meyer. Nays-None. Motion carried.

Larry Pump, CPA presented the council with the City of Shell Rock's Independent Accountant's Report on

Applying Agreed -Upon Procedures for the period July 1, 2016 through June 30, 2107. Motion by James DeWitt seconded by Bonzer to accept the City of Shell Rock's Independent Accountant's Report on Applying Agreed- Upon Procedures for the period July 1, 2016 through June 30, 2017. Ayes-Bonzer, B. DeWitt, J. DeWitt, Klinefelter, and Meyer. Nays-None. Motion carried. Mr. Pump stated that the City of Shell Rock is in sound financial condition.

Resolution 045-2017 was introduced by James DeWitt seconded by Benjamin DeWitt: A RESOLUTION TRANSFERRING FUNDS: From Trust & Agency Capital Improvements Library to the General Fund \$439.98. Roll Call Vote: Ayes-Bonzer, B. DeWitt, J. DeWitt, Klinefelter, and Meyer. Nays-None. Motion carried.

Resolution 046-2017 was introduced by Klinefelter seconded by James DeWitt: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHELL ROCK, IOWA, SELECTING A CONTRACTOR FOR THE SURVEY, INSPECTION AND TESTING OF TWO (2) FLOOD-DAMAGED PROPERTIES TO DETERMINE IF THE PROPERTY HAS ASBESTOS CONTAINING MATERIALS AND FOR SUBSEQUENT MONITORING OF ASBSETOS ABATEMENT AT SAID FLOOD-DAMAGED PROPERTIES. WHEREAS, ATC Group Services of Waterloo, Iowa submitted the lowest responsible proposal of \$1,460.00. NOW THEREFORE BE IT RESOLVED that the City Council of the City of Shell Rock, Iowa, selects ATC Group Services of Waterloo, Iowa for the survey, inspection, and testing to determine if two (2) flood-damaged properties have Asbestos Containing Material; and for the monitoring of abatement of said Asbestos Containing Material. Roll Call Vote: Ayes-Bonzer, B. DeWitt, J. DeWitt, Klinefelter, and Meyer. Nays-None. Motion carried.

The Boy Scouts asked for the fee for the use of the Boyd Building to be waived for them to host their Super Bowl meal February 4, 2018. Motion by Bonzer seconded by Meyer to waive the fee of the use of the Boyd Building for the Shell Rock Boy Scouts for the February 4, 2018 date. Ayes-Bonzer, B. DeWitt, J. DeWitt, Klinefelter, and Meyer. Nays-None. Motion carried.

There was a discussion on a proposal for a sound system for the council chambers from Perry Wright Sound in the amount of \$1,787.20. Motion by Meyer seconded by Bonzer to accept the proposal from Perry Wright Sound in the amount of \$1,787.20 with the possible addition of another microphone. Ayes-Bonzer, B. DeWitt, J. DeWitt, and Meyer. Nays-Klinefelter. Motion carried.

Fire Chief Matt Mohn recommended firefighters Matthew Averhoff, Tyler Fober, and Kyle Futrell be approved to full firefighter status. Motion by James DeWitt seconded by Benjamin DeWitt to approve Matthew Averhoff, Tyler Fober, and Kyle Futrell to full firefighter status. Ayes-Bonzer, B. DeWitt, J. DeWitt, Klinefelter, and Meyer. Nays-None. Motion carried.

Motion by James DeWitt seconded by Meyer to adjourn at 8:10 p.m. Ayes-Bonzer, B. DeWitt, J. DeWitt, Klinefelter, and Meyer. Nays-None. Motion carried.

Disbursements

Adam Kingdon – trainings	20.00
Advanced Systems – copier agreement	207.43
Ahlers & Cooney, P.C. – legal fees	2,658.00
Amazon.Com – supplies	33.37
AT&T – long distance	45.11
Aureon Communications – web services	43.96
Baker & Taylor – books	495.08
Bank of America – supplies & books	1,352.96
Barbara Zech – returned customer deposit	100.00
Barry Smith Excavating – sewer repairs	850.00
Bergan KDV – services	107.28
Blake Keys – trainings	25.00
Book Look – books	733.54
Butler Co. Solid Waste – landfill fees	4,536.00
Butler County EMS Assoc. – dues	1,000.00
Butler-Bremer Comm. – phone services	416.05
Canon Financial Services – copier agreement	101.24
Carpenter Uniform – Police uniform	145.60
Casey’s General Store – diesel	128.83
Cathey Avery – reimbursement for ads	112.93
Chad Johnson – returned customer deposit	100.00
City Laundering Co. – services	148.70
Continental Safety Equip. – supplies	163.77
Data Technologies – software support	2,906.53
Dean’s Light Box – services	334.22

Demco – supplies	106.95
Dilger Trucking – services	425.00
Edje Technologies – web services	165.00
Elsamiller Electric – services	587.78
Fidelity Security Life – vision insurance	120.51
First National Bank – bonds & interest	20,535.85
Futrell, Kyle – training	10.00
Gibbs, Nate – training	30.00
Green Services – services	241.74
Hach Co. – supplies	465.67
Hawkins Inc. – supplies	993.90
Heaven’s Best – services	900.00
Hoppy’s Auto Parts – supplies	22.77
IA Reg. Utilities Assoc. – services	14,124.22
IA Workforce Development – unemployment tax	66.84
IEMSA – conference & dues	1,510.00
INRCOG – services	1,274.02
Internal Revenue Service – withholdings	6,049.54
Iowa Dept. of Revenue – withholdings/sales tax	4,180.00
Iowa Prison Industries – supplies	604.00
Iowa Rural Water – dues	275.00
IPERS – withholdings	3,349.34
Janesville Lumber – supplies	82.97
Jendro Sanitation – garbage collection	5,208.76
John Deere Financial – supplies	21.96
Kameron Smith – training	25.00
Keystone Laboratories – testing	388.00
Klobassa, Seth – training	24.00
Kwik Trip Inc. – gas & misc. supplies	475.25
Life Investors Co. – deferred compensation	90.00
Logan Lehman – training	10.00
Maguire Iron Inc. – paint water tower	51,867.00
Matthew Averhoff – training	40.00
Menards – supplies	38.87
Michelle Yost – returned customer deposit	31.79
MidAmerica Books – books	196.35
MidAmerican Energy – electricity & gas	6,027.14
Midwest Breathing – services	706.53
Miller True Value – supplies	26.48
Miller Window – services	83.00
Minnowa Construction – final bridge payment	30,560.15
Mohn, Matthew – training	35.00
Nelson & Toenjes – legal services	4,341.27
Nichols, Kent – training	20.00
Orkin – services	90.40
Outdoor & More – supplies	145.53

Payroll – employee wages	15,681.20
Penworthy – books	395.09
Personnel Concepts – supplies	10.90
Petty Cash – postage	18.64
Phillips, Nick – training	25.00
Polk’s Lock Service – supplies	4.00
Postmaster – postage	343.00
Productivity Plus Account – supplies	116.75
Reints, Jeffrey & Michelle – TIF rebate	11,419.64
Reliance Standard – disability insurance	324.11
Rewerts, Scott – training	15.00
Roling Ford – repairs	599.13
Rops, Carla – services	240.00
Ryan Exterminating – services	50.00
Schuldt, Garrett – training	10.00
Schuldt, Michael – training	25.00
Security State Bank – health savings accts.	1,583.31
Shell Rock, City of – pay bill from deposit	80.00
Siems, Terry – training	18.00
Sprole, Klayton – training	25.00
SR Ambulance Assoc. – reimburse training	100.00
Staudt, Cole – training	24.00
Staudt, Lou – mileage reimbursement	120.40
Stokes Welding – services	341.85
Stoney Creek Hotel – LECC conference	241.92
Storey Kenworthy – supplies	210.00
Sue Kaus – mileage reimbursement	24.94
TestAmerica Laboratories – testing	21.00
Tom Fasse – training	10.00
Tyler Fober – training	25.00
Vierow, Chad – training	18.00
Vinchattle Enterprises – sewer repairs	1,850.00
WalMart – supplies	401.34
Waverly Health Center – TIF rebate	8,385.50
Waverly Newspapers – publications	367.57
Waverly Tire Co. – tires	1,069.00
Wellmark Blue Cross – insurance	6,969.76
Willson, Tom – training & reimbursement	35.92
Zadow, Jeremy – training	10.00
TOTAL DISBURSEMENTS	\$224,549.15

Disbursements by Fund	
General	49,065.97

Road Use Tax	5,294.18
TIF III Willow	11,419.64
TIF IV Industrial	8,385.50
Willow Tree 1 st Addition	20,535.85
Cherry Street Bridge Project	30,560.15
2016 CDBG Housing Rehab	879.45
Flood Buyout Program 2016	304.57
Water Utility	73,925.19
Water Deposits	311.79
Sewer Utility	12,888.25
Garbage Utility	10,978.61
TOTAL DISBURSEMENTS BY FUND	\$224,549.15

Revenues	
General Fund	134,914.95
Road Use Tax	11,139.97
Employee Benefits	37,501.49
Local Option Tax	6,397.00
TIF III – Willow	11,287.84
TIF IV – Industrial	36,937.25
Low to Moderate Income	6,918.36
Willow Tree 1 st Addition	2,159.00
Debt Service	39,793.54
Trust & Agency Capital Improvements	3,214.03
Emergency Services Building	401.00
Water Utility	12,618.18
Water Deposits	500.00
Water Depreciation	10.84
Sewer Utility	14,171.87
Sewer Depreciation	7.22
Garbage Utility	10,993.31
TOTAL REVENUES	\$328,965.85

Larry Young
Mayor

ATTEST:

Marilyn Hardee
City Clerk