

Regular Meeting Shell Rock City Council
October 2, 2018

Mayor Larry Young called the regular meeting to order in the City Hall at 7:00 p.m. with the Pledge of Allegiance. Council members Donald Bonzer, Michael Klinefelter, Jared Krull, Rosalee Meyer, and Garrett Schuldt were present. There were seventeen people in the audience.

Motion by Meyer seconded by Schuldt to approve the agenda with any additions. Ayes-Bonzer, Klinefelter, Krull, Meyer, and Schuldt. Nays-None. Motion carried.

Motion by Bonzer seconded by Klinefelter to approve the consent agenda that included the following items: Minutes of Sept. 4, 2018 council meeting, payment of the bills, and the financial reports for the month of Sept. 2018. Roll Call Vote: Ayes-Bonzer, Klinefelter, Krull, Meyer, and Schuldt. Nays-None. Motion carried.

Mayor Young opened the public hearing at 7:01 p.m. with seventeen people in the audience on the status of funded activities for the City of Shell Rock CDBG Post-Flood Owner-Occupied Housing Rehabilitation Program. Rose Phillips from INRCOG presented the council with a written comment. Ms. Phillips explained to the council and the public that this project is being funded through a Community Development Block Grant provided by the Iowa Economic Development Authority following the flooding between September 21 and October 3, 2016 (Federal Disaster Declaration FEMA-DR-4289-IA). This grant is from regular CDBG funds, not originally intended to be used for disaster recovery, so certain limitations apply when using the funds in 100-year floodplains. The City of Shell Rock identified forty-three (43) owner-occupied properties that had experienced flood damage. Certain properties were not eligible due to their homes being purchased on contract, having a conflict of interest, did not live in the home during the 2016 flood, or otherwise did not meet the eligibility criteria from the City's administrative plan for the program or IDEA guidance. INRCOG received inquiries from six (6) interested households, and three (3) households submitted applications and were approved for assistance. Bids were let for two (2) of these homes in November 2017, and contracts for rehabilitation of these homes were awarded by the City Council at the December 11, 2017 council meeting. One housing rehab project was completed in April 2018. The other project was not undertaken as the owner passed away. Bids are anticipated to be

let for the third household rehabilitation project in October 2018, with a contract awarded at the November 2018 City Council meeting. As of July 31, 2018, \$24,778 has been paid to a contractor for rehabilitation work for one (1) completed project. \$21,756.36 has been paid to INRCOG for general and technical services administration, including inspection activities. Of the amount paid to INRCOG, \$1,375.00 was paid for lead hazard reduction carrying costs, including but not limited to visual risk assessments, preparation of required notifications and reports, and paint testing and risk assessment. The total amount of funding drawn from the grant, including rehabilitation costs, INRCOG administrative costs, newspaper publication fees, and document recording costs, was \$46,627.00. There being no other oral or written comments Mayor Young closed the public hearing at 7:07 p.m.

It was reported that the air conditioning unit in the Boyd Building kitchen needs to be replaced.

Mayor Young announced that City Hall will be closed on November 12, 2018 in observance of Veteran's Day.

Cheryl Willson was in the audience and reported that the Butler County Community Foundation Grant for plantings around the Shell Rock Sign and in front of the Kwik Star has all been completed except for mulching.

Mike Tellinghuisen, Public Works Director reported that S. Lake Street has been washed out by flooding for the second time this year.

Jeff Reints, developer of Willow Tree, 2nd Addition, stated that the sub base for the streets in the addition are down and as soon as weather allows the streets will be paved.

Resolution 021-2018 was introduced by Meyer seconded by Krull: A RESOLUTION APPROVING THE ANNUAL URBAN RENEWAL AREA REPORT AND APPROVING THE ANNUAL TIF CERTIFICATION. Roll Call Vote: Ayes-Bonzer, Klinefelter, Krull, Meyer, and Schuldt. Nays-None. Motion carried.

Resolution 022-2018 was introduced by Schuldt seconded by Krull: A RESOLUTION SETTING FEES FOR ASPHALT PATCH. \$5.00 FOR A FIVE-GALLON BUCKET. \$10.00 FOR

A WHEEL BARREL. Roll Call Vote: Ayes-Bonzer, Klinefelter, Krull, Meyer, and Schuldt. Nays-None. Motion carried.

Jim Willson, a downtown business owner, was present and asked the council to change the parking from parallel to angle in the 200 block of S. Cherry Street. Several other business owners and citizens were present and discussed the issue with the council. Motion by Klinefelter seconded by Krull to change the parking on the west side of the 200 block of S. Cherry Street to angle parking contingent on checking with Fehr Graham Engineering that the street width would be following traffic safety standards. Roll Call Vote: Ayes-Klinefelter and Krull. Nays-Bonzer, Meyer, and Schuldt. Motion denied.

Ordinance Number 367 was introduced for its second reading by Schuldt seconded by Klinefelter: AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF SHELL ROCK, IOWA, BY AMENDING PROVISIONS PERTAINING TO STOPS REQUIRED-STOP SIGNS. Roll Call Vote: Ayes-Bonzer, Klinefelter, Krull, Meyer, and Schuldt. Nays-None. Motion carried.

Motion by Schuldt seconded by Meyer to adjourn at 8:21 p.m. Ayes-Bonzer, Klinefelter, Krull, Meyer, and Schuldt. Nays-None. Motion carried.

Disbursements

Advanced Systems – copier service	28.00
Alexyss Fogt – returned customer deposit	100.00
Amazon.Com – books	798.77
AT&T – long distance	17.00
Aureon Communications – services	21.98
Bank of America – supplies & books	560.22
Bergan KDV – services	492.52
Book Look – books	191.87
Butler Co. Computers – services	50.00
Butler Co. Sheriff – law enforcement contract	10,000.00
Butler Co. Solid Waste – disposal fees	4,536.00
Butler-Grundy Development – dues	1,296.00
Canon Financial Services – copier agreement	101.24
Casey’s General Store – diesel	69.85
City Laundering Co. – services	163.31
Crystal Heating/Plumbing – repairs	266.06
Dale Quist – returned customer deposit	13.74
Danielle Weiss – returned customer deposit	100.00
Demco – supplies	99.95

Dillavou Oil Company – diesel	529.80
Emergency Medical Products – supplies	159.57
Feld Fire – repairs	265.65
Ferguson Enterprises #3326 – minor equipment	1,981.23
Fidelity Security Life – vision insurance	120.51
Green Services – cleaning services	189.05
Hach Company – supplies	476.62
Hawkins Inc. – wastewater supplies	391.80
Hoppy’s Auto Parts – Fire Dept. supplies	79.85
IA Workforce Development – unemployment tax	45.99
IEMSA – conference & dues	1,330.00
INRCOG – administration	2,732.21
Internal Revenue Service – withholdings	5,557.98
Iowa DNR – annual water use fee	134.00
Iowa Department of Revenue – withholdings	1,022.00
Iowa League of Cities – IMFOA conference	125.00
Iowa One Call – locates	29.90
IPERS – withholdings	3,667.26
Janesville Lumber – supplies	35.94
Jendro Sanitation – garbage collection	5,298.30
Justin Garman – returned customer deposit	75.94
Keystone Laboratories – testing	707.00
Kwik Trip Inc. – gas & misc. supplies	628.75
Life Investors – deferred compensation	90.00
MidAmerican Energy Co. – electricity & gas	5,237.17
Miller True Value – testing	16.66
Nelson & Toenjes – legal services	915.00
Newy’s Wireless Communications – phones and devices	254.91
Niemann Construction – street supplies	396.15
Northern Lights Display – supplies	332.50
O’Reilly Auto Parts – supplies	7.38
Orkin – services	47.12
P & K Midwest – parts	39.89
Payroll – employee wages	16,192.27
Postmaster – postage	370.10
Reliance Standard – disability insurance	352.00
Rite Price Office Supply – supplies	55.15
Rops, Carla – cleaning services	240.00
Ryan Exterminating – services	50.00
Security State Bank – health savings accounts	1,766.68
Sensus USA – repairs	470.60
Stirling Lawn Care – mosquito spraying	350.00
Storey Kenworthy – supplies	404.26
Toyne – repairs fire truck	3,011.68
U.S. Cellular – phone services	319.14
USAquatics – pool design	1,700.00

WalMart – supplies	216.55
Waverly Newspapers – publications	240.83
Wellmark Blue Cross – health and dental insurance	8,326.88
Xerox Corporation – copier agreement	113.64
TOTAL DISBURSEMENTS	\$86,007.42

Disbursements by Fund	
General	49,950.89
Road Use Tax	4,880.19
2016 CDBG Housing Rehab	1,079.12
2018 Aquatic Center	1,700.00
Flood Buyout Program 2016	1,064.51
Water Utility	7,714.59
Water Deposits	289.68
Sewer Utility	7,827.60
Garbage Utility	11,500.84
TOTAL DISBURSEMENTS BY FUND	\$86,007.42

Revenues	
General	54,532.68
Road Use Tax	18,802.55
Employee Benefits	17,021.40
Local Option Sales Tax	6,423.07
TIF IV Industrial	15,900.40
Debt Service	15,580.74
Trust & Agency Capital Improvements	449.12
2016 CDBG Housing Rehab	902.00
2018 Aquatic Center	3,400.00
Water Utility	10,582.54
Water Deposits	712.60
Water Depreciation	10.95
Sewer Utility	12,455.89
Sewer Depreciation	7.30
Garbage Utility	10,833.68
TOTAL REVENUES	\$167,614.92

Larry Young
Mayor

ATTEST:

Marilyn Hardee
City Clerk

