

Regular Meeting Shell Rock City Council  
May 7, 2019

Mayor Larry Young called the regular meeting to order at 7:00 p.m. in the City Hall with the Pledge of Allegiance. Council members Donald Bonzer, Michael Klinefelter, Jared Krull, Rosalee Meyer, and Garrett Schuldt were present. There were eight people in the audience.

Motion by Schuldt seconded by Meyer to approve the agenda with any additions. Ayes-Bonzer, Klinefelter, Krull, Meyer, and Schuldt. Nays-None. Motion carried.

Motion by Bonzer seconded by Klinefelter to approve the consent agenda that included the following items: The minutes of the April 2 and 16, 2019 council meetings, the Payment of the Bills, and the Financial Reports for the months of March and April, 2019. Roll Call Vote: Ayes-Bonzer, Klinefelter, Krull, Meyer, and Schuldt. Nays-None. Motion carried.

The air conditioner in the Boyd Building kitchen is not working and needs replaced. Motion by Klinefelter seconded by Schuldt to have Doug's Heating and Cooling of Clarksville replace the Boyd Building kitchen air conditioning for approximately \$3,500.00. Ayes-Bonzer, Klinefelter, Krull, Meyer, and Schuldt. Nays-None. Motion carried.

The Fire Department asked if a sign stating No Drive Thru Traffic could be posted near the west side of the ESB building to try to prevent vehicles from driving through the parking lot in front of the Fire Station Doors. Council approved the posting of the sign on the city property near the ESB building. There was a discussion on the 28E agreements with the townships covered by the Shell Rock Fire Department for fire protection.

The First Responders are offering a community CPR class in the ESB building on May 22.

Motion by Meyer seconded by Schuldt to appoint Lavon Grimes to the Library Board to finish the term of Karen Fecht, which expires June 30, 2024. Ayes-Bonzer, Klinefelter, Krull, Meyer, and Schuldt. Nays-None. Motion carried.

It was reported that the lift station pump on N. Public Road needs to be repaired or replaced at an approximate expense of \$9,000 - \$15,000. The construction company that will be resurfacing Highway 3 has offered the city the fill from the shoulders, approximately 1,000 to 1,500 dump truck loads and the company will haul it to the Shell Rock Business Park and then the city will have the expense of leveling the fill, the expense will be recouped through TIF.

The committee on the garbage contracts has met and is recommending to the council to meet with our current hauler Jendro Sanitation and discuss concerns and also to see if it is possible to extend the current hauling contract for five years. Motion by Schuldt seconded by Krull to have the garbage committee meet with Jendro Sanitation to see if the current contract can be extended five years and see if some concerns can be resolved. Ayes-Bonzer, Krull, Meyer, and Schuldt. Nays-Klinefelter. Motion carried.

Motion by Schuldt seconded by Bonzer to abate \$109.53 in sewer charges from the bill for 319 E. Courtland Street for Bryan Garbes because of a water leak that did not go down the sewer system. Ayes-Bonzer, Klinefelter, Krull, Meyer, and Schuldt. Nays-None. Motion carried.

Roger Rasmussen was present and expressed his concerns about the condition of the asphalt on the trail at the Jeffrey Paul Rasmussen Memorial Park. Council member Mike Klinefelter stated that he is looking into grant possibilities to help with the cost of replacing the sections of the asphalt trail that were destroyed by the Flood of 2016.

Motion by Krull seconded by Schuldt to have the city paint 6 – 11 ½ foot angled parking sections on the south side of the 100 Block of W. Main Street. Ayes-Bonzer, Klinefelter, Krull, Meyer, and Schuldt. Nays-None. Motion carried.

Terry Arends of the Chrome Cruisers Car Club was present and asked the council for permission to close the 200 and 300 blocks of S. Cherry Street and half blocks of E. and W. Washington and E. Prospect for the car show on June 9, 2019. Motion by Bonzer seconded by Klinefelter to close the 200 and 300 blocks of S. Cherry and the half blocks of E. and W. Washington and E. Prospect Street for the car

show on June 9, 2019. Ayes-Bonzer, Klinefelter, Krull, Meyer, and Schuldt. Nays-None. Motion carried.

Resolution 010-2019 was introduced by Meyer seconded by Bonzer: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHELL ROCK, IOWA, AWARDDING AN OWNER-OCCUPIED REHABILITATION CONTRACT TO KIRVAN ENTERPRISES LLC FOR PROJECT #3 OF THE SHELL ROCK CDBG POST-FLOOD HOUSING REHABILITATION PROGRAM. Roll Call Vote: Ayes-Bonzer, Klinefelter, Krull, Meyer, and Schuldt. Nays-None. Motion carried.

Resolution 011-2019 was introduced by Schuldt seconded by Meyer: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHELL ROCK, IOWA, AWARDDING AN OWNER-OCCUPIED REHABILITATION CONTRACT TO KIRVAN ENTERPRISES LLC FOR PROJECT #4 OF THE SHELL ROCK CDBG POST-FLOOD HOUSING REHABILITATION PROGRAM. Roll Call Vote: Ayes-Bonzer, Klinefelter, Krull, Meyer, and Schuldt. Nays-None. Motion carried.

Resolution 012-2019 was introduced by Meyer seconded by Klinefelter: A RESOLUTION SETTING WAGES EFFECTIVE IMMEDIATELY: Library Worker Alicia Phillips \$10.50/hr. Roll Call Vote: Ayes-Bonzer, Klinefelter, Krull, Meyer, and Schuldt. Nays-None. Motion carried.

Resolution 013-2019 was introduced by Bonzer seconded by Schuldt: A RESOLUTION SETTING WAGES: The following wages are effective July 1, 2019: Public Works Director/Co-Zoning Administrator Mike Tellinghuisen \$33.43/hr. + overtime, Water, Sewer, Streets Utility Worker David Green \$24.12/hr. + overtime, City Clerk/Co-Zoning Administrator Marilyn Hardee \$64,752/year, Library Director Debbie Nieman \$14.35/hr., Assistant Library Director Victoria Litwiller \$12.00/hr., Youth Assistant Library Worker Nellie Kaus \$11.00/hr. Remaining pay to stay the same: Person taking minutes is \$40.00 per council meeting, Mileage Reimbursement .43 per mile. The following wage to be effective and retroactive to April 15, 2019: Park Maintenance Worker Edward Wubbena \$12.58/hr. Roll Call Vote: Ayes-

Bonzer, Klinefelter, Krull, Meyer, and Schuldt. Nays-None. Motion carried.

Resolution 014-2019 was introduced by Schuldt seconded by Klinefelter: A RESOLUTION SETTING WAGES AND FEES FOR THE SWIMMING POOL FOR THE 2019 POOL SEASON. Wages – Pool Manager Jami Cooper \$12.00 per hour. Levi Neal \$8.25 per hour. New Lifeguards starting at \$7.25 per hour. Returning Lifeguards adding .25 per hour raise. Fees – Daily \$3.00, Lap Swim \$1.50 or 10 for \$10.00, Single Season Pass \$50.00, Family Season Pass \$75.00. An Additional \$2.00 after 5:30 pm any day. Public Lessons 8 for \$30.00. Private Lessons 5 for \$50.00. Lap Swim 12-1, Open Swim M-Thurs. 1-5:30, 6:30-8:00, Family Hour M-Thurs. 5:30 – 6:30, Friday-Sunday Open Swim 1-8, \*Occupancy will determine closing after 6:30 pm. Roll Call Vote: Ayes-Bonzer, Klinefelter, Krull, Meyer, and Schuldt. Nays-None. Motion carried.

Motion by Meyer seconded by Krull to adjourn at 8:03 p.m. Ayes-Bonzer, Klinefelter, Krull, Meyer, and Schuldt. Nays-None. Motion carried.

#### Disbursements

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| Advanced Systems – copier maintenance          | 31.64    |
| Affordable Tree Service – tree removals        | 1,750.00 |
| Amazon.Com – Library materials                 | 1,669.16 |
| Aspro, Inc. – street supplies                  | 494.32   |
| AT&T – long distance                           | 19.99    |
| Aureon Communications – internet services      | 43.96    |
| Bank of America – Library supplies             | 846.38   |
| Barry Smith Grading/Excavating – water repairs | 5,845.80 |
| Bergan KDV – IT services                       | 124.88   |
| Blake Keys – fire calls and meetings           | 65.00    |
| Bluhm Electric – motor repair                  | 290.00   |
| Book Look – books                              | 282.82   |
| Butler Co. Solid Waste – disposal fees         | 4,733.00 |
| Butler-Bremer Communications – phone services  | 459.44   |
| Canon Financial Services – copier agreement    | 101.24   |
| Casey’s General Store – diesel                 | 119.60   |
| City Laundering Co. – mats & mops services     | 163.31   |
| Demco – Library supplies                       | 153.64   |
| EDJE Technologies – web site services          | 180.00   |
| Electric Pump Inc. – lift station repairs      | 2,264.80 |
| Elsamiller Electric – services & supplies      | 472.12   |

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| Emergency Medical Products – supplies              | 241.65    |
| Epley Hybrids Inc. – supplies                      | 12.50     |
| Farmers Cooperative Co. – supplies                 | 62.46     |
| Feld Fire – equipment                              | 8,251.00  |
| Fidelity Security Life – vision insurance          | 44.22     |
| Gibbs, Nate – fire calls and meetings              | 66.00     |
| Gibson Design/Fabrication – parts & supplies       | 737.00    |
| Grainger – First Responder equipment               | 623.86    |
| Green, Michael – fire calls and meetings           | 55.00     |
| Hardy, Tom – fire calls and meetings               | 5.00      |
| Hawkins Inc. – sewer supplies                      | 397.80    |
| Holiday Inn Des Moines Airport – IMFOA lodging     | 201.60    |
| Hunt, Chaska – fire calls and meetings             | 45.00     |
| INRCOG – housing rehab administration              | 716.67    |
| Internal Revenue Service – withholdings            | 4,720.64  |
| Iowa Department of Revenue – sales tax             | 677.00    |
| Iowa Department of Revenue – water excise tax      | 1,784.00  |
| Iowa Department of Revenue – withholdings          | 792.00    |
| IPERS – withholdings                               | 2,960.58  |
| Jendro Sanitation – garbage collection             | 5,413.63  |
| Jezeski, Samantha – returned customer deposit      | 61.39     |
| Keystone Laboratories – testing                    | 481.00    |
| Klobassa, Seth – fire calls and meetings           | 66.00     |
| Kolbet, Rachel – returned customer deposit         | 100.00    |
| Kwik Trip Inc. – gas & misc. supplies              | 349.16    |
| Life Investors – deferred compensation             | 90.00     |
| Logan Lehman – fire calls and meetings             | 40.00     |
| Lubben, Riley – fire calls and meetings            | 55.00     |
| Marilyn Hardee – mileage reimbursement             | 107.50    |
| Matthew Averhoff – fire calls, meetings, reimburse | 181.94    |
| Menards – Park supplies                            | 9.99      |
| MidAmerican Energy Co. – electricity & gas         | 4,548.83  |
| Miller True Value – services                       | 11.65     |
| Mohn, Matthew – fire calls and meetings            | 77.00     |
| Nelson & Toenjes – legal services                  | 2,022.79  |
| Nichols, Kent – fire calls and meetings            | 20.00     |
| Niemann Construction – street supplies             | 3,123.85  |
| Noel, Samuel & Jasmine – returned customer dep.    | 63.65     |
| O’Reilly Auto Parts – supplies                     | 25.52     |
| Oly’s Tire Service – services                      | 364.00    |
| Orkin – pest control                               | 47.12     |
| Orkin – housing rehab services                     | 6,900.00  |
| Payroll – employee wages                           | 13,751.08 |
| Petty Cash – postage                               | 19.85     |
| Phillips, Nick – fire calls and meetings           | 66.00     |
| Postmaster – postage                               | 330.00    |

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| Quad County Fire School – training            | 50.00     |
| Reints, Jeff and Michelle – TIF rebate        | 14,738.92 |
| Reliance Standard – disability insurance      | 326.08    |
| Rewerts, Scott – fire calls and meetings      | 15.00     |
| Roling Ford LLC – TIF rebate                  | 3,639.93  |
| Rops, Carla – cleaning services               | 240.00    |
| Ryan Exterminating – pest control             | 50.00     |
| Schuldt, Garrett – fire calls and meetings    | 35.00     |
| Security State Bank – health savings accounts | 1,125.00  |
| Siems, Terry – fire calls and meetings        | 55.00     |
| Sprole, Klayton – fire calls and meetings     | 65.00     |
| Storey Kenworthy – office supplies            | 404.96    |
| Superior Welding Co. – supplies               | 90.11     |
| Tom Fasse – fire calls and meetings           | 45.00     |
| Tyler Fober – fire calls and meetings         | 15.00     |
| U.S. Cellular – cell phone bills              | 224.66    |

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| USAquatics – pool design and construction      | 14,850.00           |
| WalMart – Library materials and supplies       | 386.61              |
| Waverly Health Center – TIF rebate             | 3,308.19            |
| Waverly Newspaper – subscription               | 75.99               |
| Waverly Newspapers – publications              | 45.16               |
| Wellmark Blue Cross – health/dental insurance  | 3,266.07            |
| Willson, Tom – fire calls, meetings, reimburse | 218.00              |
| Xerox Financial Services – copier agreement    | 106.21              |
| <b>TOTAL DISBURSEMENTS</b>                     | <b>\$124,207.92</b> |

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| <b>Disbursements by Fund</b>       |                     |
| General                            | 33,448.61           |
| Road Use Tax                       | 11,886.14           |
| TIF III – Willow                   | 14,738.92           |
| TIF IV - Industrial                | 6,948.12            |
| 2016 CDBG Housing Rehab            | 7,616.67            |
| 2018 Aquatic Center                | 14,850.00           |
| Water Utility                      | 12,177.72           |
| Water Deposits                     | 225.04              |
| Sewer Utility                      | 9,981.07            |
| Garbage Utility                    | 12,335.63           |
| <b>TOTAL DISBURSEMENTS BY FUND</b> | <b>\$124,207.92</b> |

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| <b>Revenues</b>        |            |
| General                | 151,372.47 |
| Road Use Tax           | 7,053.40   |
| Employee Benefits      | 47,046.57  |
| Local Option Sales Tax | 6,211.08   |
| TIF III – Willow       | 12,405.43  |

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| TIF IV – Industrial                 | 36,967.37    |
| Low to Moderate Income              | 7,603.50     |
| Debt Service                        | 44,229.73    |
| Trust & Agency Capital Improvements | 658.65       |
| Emergency Services Building         | 200.00       |
| 2016 CDBG Housing Rehab             | 3,032.00     |
| 2018 Aquatic Center                 | 12,050.00    |
| Water Utility                       | 10,111.33    |
| Water Deposits                      | 400.00       |
| Water Depreciation                  | 10.93        |
| Sewer Utility                       | 11,717.86    |
| Sewer Depreciation                  | 7.30         |
| Garbage Utility                     | 11,865.42    |
| TOTAL REVENUES                      | \$362,943.04 |

Larry Young  
MAYOR

ATTEST:

Marilyn Hardee, CITY CLERK