

Regular Meeting Shell Rock City Council  
October 3, 2017

Mayor Larry Young called the regular meeting to order at 7:00 p.m. in the City Hall with the Pledge of Allegiance. Council members Donald Bonzer, Benjamin DeWitt, James DeWitt, Michael Klinefelter, and Rosalee Meyer were present. There were fourteen people in the audience.

Motion by James DeWitt seconded by Benjamin DeWitt to approve the agenda with any additions. Ayes-Bonzer, B. DeWitt, J. DeWitt, Klinefelter, and Meyer. Nays-None. Motion carried.

Motion by Bonzer seconded by Meyer to approve the consent agenda that included: Minutes of September 5, 12, & 18, 2017, Financial reports for the month of September, 2017, and the Payment of the bills. Roll Call Vote: Ayes-Bonzer, B. DeWitt, J. DeWitt, Klinefelter, and Meyer. Nays-None. Motion carried.

Tim Vannordstrand from the Shell Rock Development Corporation was present and announced that Michael Schuldt of 700 W. Water Street received the most nominations for Old Man River 2017 and Mr. Schuldt was presented with a hat and gift basket from the Development Corporation and will preside over the River Arts Festival on October 14, 2017.

Pathways Behavioral Services asked for the fee for the use of the Boyd Building to be waived for them to host their Annual Thanksgiving and Christmas meals on November 13 and December 19, 2017. Motion by James DeWitt seconded by Benjamin DeWitt to waive the fee of the use of the Boyd Building for Pathways Behavioral Services for the November 13 and December 19, 2017 dates. Ayes-Bonzer, B. DeWitt, J. DeWitt, Klinefelter, and Meyer. Nays-None. Motion carried.

Donald Hoegsberg, Library Board Member discussed the resignation of Pascale Bruns, Library Director with the council and the promotion of Susan Kaus to Interim Library Director.

Resolution 039-2017 was introduced by Benjamin DeWitt seconded by Meyer: A RESOLUTION HIRING

LIBRARY STAFF AND SETTING WAGES: Interim Library Director Susan Kaus \$13.66 per hour, Library Director \$13.66 per hour, Assistant Librarian \$13.50 per hour. All Library positions have a maximum of 31 hours per week. Roll Call Vote: Ayes-Bonzer, B. DeWitt, J. DeWitt, Klinefelter, and Meyer. Nays-None. Motion carried.

Motion by James DeWitt seconded by Meyer to close the 100 block of W. Water Street and the one-half block of W. Washington Street by the Boyd Building from 4:00 p.m. on Friday, October 13, 2017 until the River Arts Festival activities are over on Saturday, October 14, 2017. Ayes-Bonzer, B. DeWitt, J. DeWitt, Klinefelter, and Meyer. Nays-None. Motion carried.

Public Works Director Mike Tellinghuisen reported that the Water Tower has been painted inside and outside.

The Tree Committee that there are six properties that did not comply with the tree trimming letters and the city will hire a tree company to trim the trees and send the cost of the trimming to the property owners to either be paid or put on their property taxes for collection.

Jim Willson presented the council with a petition signed by all of the downtown property owners in the 200 block of S. Cherry asking for the parking to be changed on the west side from parallel to diagonal parking. Council will study this issue further and discuss options at another council meeting.

Resolution 036-2017 was introduced by James DeWitt seconded by Rosalee Meyer: A RESOLUTION DETERMINING THE NECESSITY AND SETTING DATES OF CONSULTATION AND A PUBLIC HEARING ON A PROPOSED AMENDMENT NO. 1 TO THE URBAN RENEWAL PLAN FOR THE WILLOW TREE URBAN RENEWAL AREA IN THE CITY OF SHELL ROCK, IOWA. The date of the consultation will be October 9, 2017 at 10:00 a.m. and the date of the public hearing will be October 16, 2017 at 4:00 p.m. Roll Call Vote: Ayes-Bonzer, B. DeWitt, J. DeWitt, Klinefelter, and Meyer. Nays-None. Motion carried.

Resolution 037-2017 was introduced by Bonzer seconded by Benjamin DeWitt: A RESOLUTION OF THE CITY COUNCIL OF SHELL ROCK, APPROVING THE URBAN RENEWAL REPORT FOR THE CITY OF SHELL ROCK, IOWA FOR FISCAL YEAR ENDED JUNE 30, 2017. Roll Call Vote: Ayes-Bonzer, B. DeWitt, J. DeWitt, Klinefelter, and Meyer. Nays-None. Motion carried.

Resolution 038-2017 was introduced by Meyer seconded by Benjamin DeWitt: A RESOLUTION TRANSFERRING FUNDS: From Trust & Agency Capital Improvements Library to the General Fund. \$3,538.36. Roll Call Vote: Ayes-Bonzer, B. DeWitt, J. DeWitt, Klinefelter, and Meyer. Nays-None. Motion carried.

Motion by Bonzer seconded by Meyer to abate the utility bill for account #58400003 in the amount of \$146.90. Ayes-Bonzer, B. DeWitt, J. DeWitt, Klinefelter, and Meyer. Nays-None. Motion carried.

Motion by James DeWitt seconded by B. DeWitt to adjourn at 7:46 p.m. Ayes-Bonzer, B. DeWitt, J. DeWitt, Klinefelter, and Meyer. Nays-None. Motion carried.

#### Disbursements

Adam Kingdon – fire calls & mtgs.	25.00
Advanced Systems – copier agreement	332.19
Ahlers & Cooney, P.C. – legal fees	228.00
Asa Sparks – returned customer deposit	100.00
Ashley &/or David Wonders – returned deposit	100.00
AT&T – long distance	22.46
Aureon Communications – web services	21.98
Baker & Taylor – books	573.01
Bank of America – supplies & books	218.97
Bergan KDV – services	357.14
Blake Keys – fire calls & mtgs.	30.00
Book Farm – book	17.99
Brian Hinrichs – returned customer deposit	52.18
Butler Co. Public Health – pool inspection	288.00
Butler Co. Sheriff – law enforcement contract	10,000.00
Butler Co. Solid Waste – landfill fees	4,590.00
Butler-Bremer Comm. – phone services	416.05
Canon Financial Services – copier agreement	101.24
Central Iowa Distribution – supplies	680.31
City Laundering Co. – services	148.70

CLIA Laboratory Program – certification fee	150.00
Custom Woodwerks – material for donor wall	1,200.00
Epley Hybrids Inc. – supplies	39.25
Fastenal Company – supplies	35.81
Fidelity Security Life – vision insurance	120.51
Futrell, Kyle – fire calls & mtgs.	45.00
Gibbs, Nate – fire calls, mtgs. & reimbursement	109.84
Green Services – services	190.34
Hardy, Tom – fire mtgs.	15.00
Hawkins Inc. – supplies	826.18
INRCOG – services	3,593.02
Internal Revenue Service – withholdings	6,332.42
Iowa DNR – water supply fee	134.00
Iowa Dept. of Revenue – withholdings	1,020.00
Iowa Peace Officers Assoc. – dues	60.00
Iowa Prison Industries – supplies	80.00
IPERS – withholdings	3,597.70
John Deere Financial – supplies	6.67
Kameron Smith – fire calls & mtgs.	15.00
Keystone Laboratories – testing	679.50
Klobassa, Seth – fire calls & mtgs.	30.00
Kwik Trip Inc. – gas & misc. supplies	287.92
Life Investors Co. – deferred compensation	90.00
Logan Lehman – fire calls & mtgs.	30.00
Marvin Clark – returned customer deposit	4.55
Matthew Averhoff – fire calls, mtgs. & mileage	136.97
Menards – supplies	134.69
MidAmerican Publishing – subscription	38.00
MidAmerican Energy – electricity & gas	4,649.52
Miller Fence Co. – supplies	93.91
Mohn, Matthew – fire calls, mtgs. & reimburse	620.74
Nelson & Toenjes – legal services	3,730.28
Nichols, Kent – fire calls & mtgs.	25.00
Payroll – employee wages	16,185.38
Penworthy – books	297.94
Petty Cash – postage & supplies	45.01
Phillips, Nick – fire calls & mtgs.	40.00
Postmaster – postage	392.00
RC Systems – supplies	11.40
Recreation Supply Co. – supplies	474.80
Reliance Standard – disability insurance	324.11
Rewerts, Scott – fire calls & mtgs.	45.00
Roling Ford – services	64.90
Rops, Carla – services	300.00
Ryan Exterminating – services	50.00
Schuldt, Garrett – fire calls & mtgs.	10.00

Schuldt, Michael – fire calls & mtgs.	30.00
Security State Bank – health savings accts.	1,666.68
Siems, Terry – fire calls & mtgs.	48.00
Sprole, Klayton – fire calls & mtgs.	50.00
State Hygienic Laboratories – testing	125.00
Staudt, Cole – fire calls & mtgs.	45.00
Stirling Lawn Care – mosquito spraying	1,400.00
Storey Kenworthy – supplies	116.20
Tammy Herrmann – returned customer deposit	5.45
Terry Recker – returned customer deposit	43.24
TestAmerica Laboratories – testing	21.00
Tom Fasse – fire calls & mtgs.	40.00
Tyler Fober – fire calls & mtgs.	15.00
USA Blue Book – supplies	33.29
Vierow, Chad – fire mtgs.	18.00
WalMart – supplies	232.43
Waverly Newspapers – publications	298.26
Wellmark Blue Cross – insurance	6,969.76
Willson, Tom – fire calls & mtgs.	60.00
Zadow, Jeremy – fire mtgs.	15.00
Zip’s Truck Equipment – supplies	104.98
<b>TOTAL DISBURSEMENTS</b>	<b>\$76,002.87</b>

Disbursements by Fund

General	47,915.04
Road Use Tax	3,809.97
Emergency Services Building	578.74
2016 CDBG Housing Rehab	3,251.16
Flood Buyout Program 2016	251.86
Water Utility	4,143.01
Water Deposits	300.87
Sewer Utility	9,913.95
Garbage Utility	5,838.27
<b>TOTAL DISBURSEMENTS BY FUND</b>	<b>\$76,002.87</b>

Revenues

General Fund	50,096.60
Road Use Tax	16,944.15
Employee Benefits	14,632.49
Local Option Tax	6,397.00
TIF III – Willow	131.80
TIF IV – Industrial	7,840.14

Low to Moderate Income	84.27
Debt Service	14,271.16
Trust & Agency Capital Improvements	1,627.89
Emergency Services Building	725.00
Water Utility	10,936.94
Water Deposits	207.56
Water Depreciation	10.48
Sewer Utility	13,275.19
Sewer Depreciation	5.24
Garbage Utility	11,226.77
TOTAL REVENUES	\$148,412.68

Larry Young  
Mayor

ATTEST:

Marilyn Hardee  
City Clerk