

Regular Meeting Shell Rock City Council
January 3, 2017

Mayor Larry Young called the regular meeting to order in the City Hall at 7:00 p.m. with the Pledge of Allegiance. Council members Donald Bonzer, James DeWitt, Michael Klinefelter, and Rosalee Meyer were present. Council member Benjamin DeWitt was absent. There were eleven people in the audience.

Motion by Klinefelter seconded by Meyer to approve the agenda with any additions. Ayes-Bonzer, J. DeWitt, Klinefelter, and Meyer. Nays-None. Absent-B. DeWitt. Motion carried.

Motion by Bonzer seconded by James DeWitt to approve the consent agenda that included: The minutes of the December 6, and 8, 2016 meetings, the payment of the bills, and the financial reports for the month of November, 2016. Roll Call Vote: Ayes-Bonzer, J. DeWitt, Klinefelter, and Meyer. Nays-none. Absent-B. DeWitt. Motion carried.

Mayor Young opened the public hearing at 7:01 p.m. with twelve people present for the purpose of public comment on the sale of the old Fire Station located at 111 W. Washington Street to Randel and Tammy Dillavou for \$70,000.00. There were no objections either written or oral and the public hearing was closed at 7:05 p.m.

Resolution No. 001-2017 was introduced by James DeWitt seconded by Meyer: A RESOLUTION AUTHORIZING THE SALE OF CITY PROPERTY. Roll Call Vote: Ayes-Bonzer, J. DeWitt, Klinefelter, and Meyer. Nays-None. Absent-B. DeWitt. Motion carried.

Motion by Bonzer seconded by James DeWitt to approve the following 2017 calendar year appointments made by Mayor Young.

Mayor Pro Tem – Benjamin DeWitt

Police Chief – Louis Staudt

City Property Committee – Mike Klinefelter, Rosalee Meyer

City Clean Up Committee – Mike Klinefelter, Rosalee Meyer

Employee Relations – Donald Bonzer, Benjamin DeWitt

Finance Committee – Donald Bonzer, Rosalee Meyer

Street Committee – Benjamin DeWitt, James DeWitt

Tree Committee – Mike Klinefelter, Rosalee Meyer, and Mike Tellinghuisen

Water/Sewer Committee – Benjamin DeWitt, James DeWitt Ayes-Bonzer, J. DeWitt, Klinefelter, and Meyer. Nays-None. Absent-B. DeWitt. Motion carried.

Motion by James DeWitt seconded by Klinefelter to make the following appointments for the 2017 calendar year.

City Attorney – Nelson & Toenjes Law Office

City Clerk/Treasurer – Marilyn Hardee

City Depository – Security State Bank

City Newspapers – Waverly Newspapers

Approve Fire Chief – Matthew Mohn

Ayes-Bonzer, J. DeWitt, Klinefelter, and Meyer. Nays-None.

Absent-B. DeWitt. Motion carried.

Motion by Klinefelter seconded by Bonzer to approve a request from the Boy Scouts for free use of the Boyd Building for their fundraiser on Super bowl Sunday this year. Ayes-Bonzer, J. DeWitt, Klinefelter, and Meyer. Nays-None. Absent-B. DeWitt. Motion carried.

Police Chief Lou Staudt announced that his department would not be unlocking car doors from now on unless it is an emergency.

Stephen and Nellie Kaus were present and introduced themselves to the council and discussed their desire to start an organic vegetable farm at 905 S. Cherry Street.

Resolution No. 002-2017 was introduced by Meyer seconded by James DeWitt: A RESOLUTION OF THE CITY OF SHELL ROCK CITY COUNCIL AUTHORIZING THE MAYOR TO SIGN A CONTRACT WITH THE IOWA NORTHLAND REGIONAL COUNCIL OF GOVERNMENTS (INRCOG) FOR THE TECHNICAL SERVICES ADMINISTRATION RELATED TO THE COMMUNITY DEVELOPMENT CONTRACT (CONTRACT #16-OT-004) WITH THE IOWA ECONOMIC DEVELOPMENT AUTHORITY. Roll Call Vote: Ayes-Bonzer, J. DeWitt, Klinefelter, and Meyer. Nays-None. Absent-B. DeWitt. Motion carried.

Resolution No. 003-2017 was introduced by James DeWitt seconded by Bonzer: A RESOLUTION OF THE CITY COUNCIL OF SHELL ROCK, IOWA, ADOPTING AN ANTI-RESIDENTIAL DISPLACEMENT AND RELOCATION ASSISTANCE PLAN FOR THE

CITY OF SHELL ROCK, IOWA. Roll Call Vote: Ayes-Bonzer, J. DeWitt, Klinefelter, and Meyer. Nays-None. Absent-B. DeWitt. Motion carried.

Resolution No. 004-2017 was introduced by Bonzer seconded by Meyer: A RESOLUTION OF THE CITY COUNCIL OF SHELL ROCK, IOWA, ADOPTING AN EXCESSIVE FORCE POLICY FOR SHELL ROCK, IOWA. Roll Call Vote: Ayes-Bonzer, J. DeWitt, Klinefelter, and Meyer. Nays-None. Absent-B. DeWitt. Motion carried.

Resolution No. 005-2017 was introduced by James DeWitt seconded by Bonzer: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHELL ROCK, IOWA, ACTIVELY PROMOTING FAIR HOUSING FOR THE CITY OF SHELL ROCK, IOWA. Roll Call Vote: Ayes-Bonzer, J. DeWitt, Klinefelter, and Meyer. Nays-None. Absent-B. DeWitt. Motion carried.

Resolution No. 006-2017 was introduced by James DeWitt seconded by Klinefelter: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHELL ROCK, IOWA, ADOPTING A PROCUREMENT POLICY FOR THE CITY OF SHELL ROCK, IOWA. Roll Call Vote: Ayes-Bonzer, J. DeWitt, Klinefelter, and Meyer. Nays-None. Absent-B. DeWitt. Motion carried.

Resolution No. 007-2017 was introduced by Klinefelter seconded by James DeWitt: A RESOLUTION OF THE CITY COUNCIL OF SHELL ROCK, IOWA, ADOPTING A CODE OF CONDUCT FOR THE OFFICERS AND EMPLOYEES OF THE CITY OF SHELL ROCK, IOWA. Roll Call Vote: Ayes-Bonzer, J. DeWitt, Klinefelter, and Meyer. Nays-None. Absent-B. DeWitt. Motion carried.

Resolution 008-2017 was introduced by James DeWitt seconded by Meyer: A RESOLUTION OF THE CITY COUNCIL OF SHELL ROCK, IOWA, ADOPTING AN EQUAL OPPORTUNITY POLICY FOR SHELL ROCK, IOWA. Roll Call Vote: Ayes-Bonzer, J. DeWitt, Klinefelter, and Meyer. Nays-None. Absent-B. DeWitt. Motion carried.

Resolution 009-2017 was introduced by Bonzer seconded by Meyer: A RESOLUTION OF THE CITY OF SHELL ROCK, IOWA, CITY COUNCIL ADOPTING A LOBBY POLICY GOVERNING THE LOBBYING OF HOUSING AND URBAN DEVELOPMENT PERSONNEL AND/OR DEPARTMENT OF COMMERCE PERSONNEL. Roll Call Vote: Ayes-Bonzer, J. DeWitt, Klinefelter, and Meyer. Nays-None. Absent-B. DeWitt. Motion carried.

Mayor Young set the budget work meetings for January 16, 18, 23, & 25, 2017 at 5 p.m.

Motion by James DeWitt seconded by Meyer to adjourn at 7:32 p.m. Ayes-Bonzer, J. DeWitt, Klinefelter, and Meyer. Nays-None. Absent-B. DeWitt. Motion carried.

Disbursements

Adam Kingdon – trainings	10.00
Advanced Systems – copier agreement	307.20
AT&T – long distance	23.99
Baker & Taylor – books	775.92
Bank of America – supplies	550.90
Banker’s Trust – bond interest	20,886.88
Barnett Excavating = street repairs	5,745.63
Ben Sanderson – customer deposit refund	69.47
Bergan KDV – services	545.15
Book Look – books	485.61
Brown, Landon – training	10.00
Butler Co. Solid Waste – disposal fees	4,212.00
Canon Financial Services – copier agreement	101.24
Cedar Valley Auto Glass – supplies	100.00
Central Iowa Distribution – supplies	313.30
City Laundering Co. – services	147.12
Dean’s Light Box – services	127.33
Demco – supplies	21.67
Dillavou Oil Co. – diesel	708.00
Emergency Medical Products – equipment	75.00
Fehr Graham Engineering – services	359.00
Fidelity Security Life – vision insurance	114.78
Futrell, Kyle – trainings	5.00
Gibbs, Nate – trainings	24.00
Green Services – services	242.72
Green, David – mileage	113.52
Hardy, Tom – trainings	5.00
Hoppy’s Auto Parts – supplies	8.09
Internal Revenue Service – withholdings	5,801.76
Iowa Dept. of Revenue – withholdings	1,427.00
IPERS – withholdings	5,262.26
Jendro Sanitation – garbage collection	5,092.32
Jim Moehlis – returned customer deposit	67.39
John Deere Financial – supplies	60.28
Klobassa, Seth – trainings	12.00
Kwik Trip Inc. – gas & misc. supplies	319.33

Life Investors – deferred compensation	135.00
Matthew Averhoff – trainings	10.00
Menards – supplies	184.04
MidAmerican Publishing - publishing	15.75
MidAmerican Energy Co. – electricity & gas	5,705.60
Miller True Value – supplies	34.62
Mohn, Matthew – trainings	21.00
Nelson & Toenjes – legal services	2,316.47
Nichols, Kent – trainings	15.00
Niemann Construction – supplies	168.91
O’Reilly Auto Parts – supplies	27.18
Payroll Checks – employee wages	15,733.40
Petty Cash – postage & reimbursements	40.07
Philip Kay – equipment	264.88
Phillips, Nick – trainings	5.00
Postmaster – postage	329.00
Reliance Standard – disability insurance	648.22
Rops, Carla – services	225.00
Schuldt, Garrett – trainings	5.00
Schuldt, Michael – trainings	10.00
Security State Bank – health savings accounts	150.00
Shell Rock 1 st Responders – IEMSA lodging	904.48
Shell Rock, City of – customer deposit refund	32.61
Siems, Rachael – mileage	113.52
Siems, Terry – trainings	18.00
Sprole, Klayton – trainings	10.00
Staudt, Cole – trainings	10.00
TestAmerica Laboratories – testing	21.00
USA Blue Book – supplies	424.23
Vierow, Chad – trainings	6.00
WalMart – supplies	511.33
Waverly Newspapers – publishing’s	403.35
Waverly Tire Co. – supplies	21.00
Weber Paper Co. – supplies	55.80
Wellmark Blue Cross – insurance	6,969.76
Willson, Tom – trainings	18.00
Zadow, Jeremy – trainings	5.00
TOTAL DISBURSEMENTS	\$89,699.08

Disbursements by Fund

General	34,201.68
Road Use Tax	5,627.04
2016 FEMA	5,745.63

Debt Service	20,886.88
Water Utility	4,987.21
Water Deposits	169.47
Sewer Utility	8,329.94
Garbage Utility	9,751.23
TOTAL DISBURSEMENTS	\$89,699.08

Receipts	
General	20,540.71
Road Use Tax	11,983.70
Employee Benefits	5,783.97
Local Option Sales Tax	6,656.89
TIF III – Willow	537.96
TIF IV – Industrial	3,323.76
Low to Moderate Income	326.92
Debt Service	5,518.73
Trust & Agency Capital Improvements	1,025.94
Emergency Services Building	3,500.00
Water Utility	10,425.04
Water Deposits	107.48
Water Depreciation	10.06
Sewer Utility	11,273.99
Sewer Depreciation	6.71
Garbage Utility	10,847.28
TOTAL RECEIPTS	\$91,869.14

2016 Calendar Year Employee Wages	
Soren S. Beckstrom	909.88
Matthew T. Bibler	2,819.09
Donald G. Bonzer	560.00
Pascale A. Bruns	20,947.13
Chelsea A. Capper	819.25
Jami J. Cooper	3,888.50
Benjamin L. DeWitt	595.00
James J. DeWitt	525.00
Jordan T. Downing	1,306.83
Carter S. Durscher	2,356.24
Joanna M. Freking-Smith	1,496.00
Kaylee L. Frost	528.00
David J. Green	38,623.10
Marilyn K. Hardee	46,214.38
Jim A. Hegg	8,514.57
Ian D. Heise	889.95
Braden M. Holmquist	1,020.02

Susan J. Kaus	14,294.08
Mike Klinefelter	525.00
Josie L. Meier	949.38
Rosalee M. Meyer	635.00
Rachel A. Nieman	29,263.19
Jacob L. Norton	1,192.51
Bridget N. Ross	1,145.65
Gabriel M. Santioemma	823.15
Marla M. Scott	196.00
Louis J. Staudt	53,596.60
Leyton J. Taylor	1,512.24
Mike Tellinghuisen	67,941.13
Steffen J. Wheeler	1,080.25
Edward Willert	35.00
Karlie J. Wosepka	1,232.25
Larry Young	2,004.00
TOTAL 2016 PAYROLL	\$308,438.37

Larry Young
Mayor

ATTEST:

Marilyn Hardee
City Clerk