

Regular Meeting Shell Rock City Council
February 6, 2018

Mayor Larry Young called the regular meeting to order at 7:00 p.m. in the City Hall with the Pledge of Allegiance. Council members Donald Bonzer, Michael Klinefelter, Jared Krull, and Garrett Schuldt were present. Council member Rosalee Meyer was absent. There were eight people in the audience.

Motion by Krull seconded by Schuldt to approve the agenda with any additions. Ayes-Bonzer, Klinefelter, Krull, and Schuldt. Nays-None. Absent-Meyer. Motion carried.

Motion by Bonzer seconded by Klinefelter to approve the consent agenda that included the following items: The minutes of the January 2, 15, 17, & 22, 2018 meetings, the Payment of the Bills, the Financial Reports for the month of January, 2018, and the Beer Permit with Sunday Sales for Kwik Star. Roll Call Vote: Ayes-Bonzer, Klinefelter, Krull, and Schuldt. Nays-None. Absent-Meyer. Motion carried.

Motion by Schuldt seconded by Krull to accept the Mayor's appointment of Donald Bonzer and David Lehman to the Boyd Building Committee. Ayes-Bonzer, Klinefelter, Krull, and Schuldt. Nays-None. Absent-Meyer. Motion carried.

Resolution 001-2018 was introduced by Klinefelter seconded by Schuldt: A RESOLUTION AMENDING THE REGULATIONS FOR THE MANAGEMENT OF THE BOYD MEMORIAL BUILDING. Roll Call Vote: Ayes-Bonzer, Klinefelter, Krull, and Schuldt. Nays-None. Absent-Meyer. Motion carried.

There was a discussion on the topic of leaf burning and this will be discussed further at a later date.

Fire Chief Matt Mohn gave the monthly report for the Fire Department.

First Responder Crew Chief David Green gave the monthly report for the First Responders Department.

There was a written report from the Library presented.

Mayor Young requested a council work session on February 22, 2018 in City Hall starting at 6 p.m.

Police Chief Lou Staudt presented the monthly Police Department report and stated the next STEP project will be March 14-17.

Public Works Director Mike Tellinghuisen reported that he has completed his recertification in being a Certified Pool Operator.

It was reported that the City of Shell Rock received a \$3,600.00 recycling rebate from the Butler County Solid Waste Commission.

Rose Phillips, from INRCOG was present and discussed the nine bids that were received from area contractors on the demolition and removal of two flood-damaged properties.

Resolution 0002-2018 was introduced by Schuldt seconded by Klinefelter: A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SHELL ROCK, IOWA, SELECTING A CONTRACTOR FOR THE DEMOLITION AND REMOVAL OF DEBRIS FOR TOW (2) FLOOD-DAMAGED PROPERTIES. Cole Excavating of Greene, Iowa submitted the lowest responsible proposal of \$17, 941.00. NOW THEREFORE BE IT RESOLVED that the City Council of the City of Shell Rock, Iowa, selects Cole Excavating of Greene, Iowa for the demolition and removal of debris from two (2) flood-damaged properties to be acquired by the City of Shell Rock. Roll Call Vote: Ayes-Bonzer, Klinefelter, Krull, and Schuldt. Nays-None. Absent-Meyer. Motion carried.

Jeff Reints, developer of Willow Tree, 1st and 2nd Additions was present and asked the council to use the remains of the 2003 Street project fill and pea gravel that has been stored at the Sewer Lagoons since the 2003 project for fill in Willow Tree, 2nd Addition. Motion by Krull seconded by Schuldt to allow the use of the scrap material from the 2003 Street Project stored at the Sewer Lagoons for fill for Willow Tree, 2nd Addition. Ayes-Bonzer, Klinefelter, Krull, and Schuldt. Nays-None. Absent-Meyer. Motion

carried. It was also reported that the City is starting the process for the bid letting for the street construction in the Willow Tree, 2nd Addition.

There has been a request from several employees for automatic deposit of their paychecks. Motion by Klinefelter seconded by Bonzer to purchase the Payroll Automatic Clearing House Software from Summit Software for the estimated price of \$942.50. Ayes-Bonzer, Klinefelter, Krull, and Schuldt. Nays-None. Absent-Meyer. Motion carried.

It was reported that over fourteen nuisance abatement letters were recently sent out to individual properties within the City Limits for clean-up procedures and for vehicle registrations.

Motion by Bonzer seconded by Schuldt to adjourn at 7:30 p.m. Ayes-Bonzer, Klinefelter, Krull, and Schuldt. Nays-None. Absent-Meyer. Motion carried.

Disbursements	
Advanced Systems – copier agreement	207.43
Air Management – supplies	9.33
AT&T – long distance	20.95
Aureon Communications – services	43.96
Baker & Taylor – books	530.73
Bank of America – supplies & books	617.26
Bergan KDV – services	114.94
Black Hawk Co. Health – registration	67.50
Book Look – books	710.48
Butler Co. Computers – services	50.00
Butler Co. Solid Waste – disposal fees	9,081.90
Butler-Bremer Comm. – phone services	832.10
Canon Financial Services – copier agreement	202.48
Carla Wubbena – services	162.50
Casey’s General Store – diesel	82.44
City Laundering Co. – services	296.27
Demco – supplies	103.04
Dillavou Oil Co. – diesel	693.63
Edje Technologies – services	180.00
Elsamiller Electric – services & supplies	7,809.27
Emergency Medical Products – supplies	446.85
Feld Fire – supplies	349.00
Galls – supplies	43.94
Gibson Repair/Fabrication – supplies	371.00

Hawkeye Fire & Safety – services	90.00
Hoppy’s Auto Parts – supplies	149.02
IA Workforce Development – unemployment tax	17.14
IMFOA – dues	50.00
INRCOG – services	1,893.21
Internal Revenue Service – withholdings	5,976.27
Iowa Dept. of Revenue – withholdings	1,052.00
Iowa Dept. of Revenue – sales tax	2,879.00
Iowa Firefighters Assoc. – dues	234.00
Iowa One Call – locates	12.70
IPERS – withholdings	3,491.40
Jeff Willis – returned customer deposit	100.00
Jendro Sanitation – garbage collections	10,284.64
Jennifer Nichols – mileage reimbursement	111.80
John Deere Financial – supplies	26.99
Keystone Laboratories – testing	467.00
Kwik Trip Inc. – gas & misc. supplies	288.98
Levi Epley – returned customer deposit	100.00
Life Investors – deferred compensation	90.00
Menards – supplies	186.38
MGIA – IA Chapter – registration	100.00
MidAmerican Energy Co. – electricity & gas	6,162.55
Miller True Value – supplies	41.38
Municipal Pipe Tool – services	8,560.96
Municipal Supply Co. – supplies	1,054.00
Nelson & Toenjes – legal services	1,695.40
Niemann Construction – street supplies	446.75
Orkin – services	45.20
P & K Midwest – supplies	126.51
Payroll – employee wages	16,168.66
Pella Windows – windows	1,006.57
Petty Cash – postage & supplies	22.48
Postmaster – postage	436.80
Reliance Standard – disability insurance	324.11
Roling Ford – squad repairs	148.82
Rops, Carla – services	240.00
Ryan Exterminating – services	50.00
Sadler Power Train – supplies	75.60
Sebco Books – books	708.88
Security State Bank – health savings accts.	1,766.68
Speer Financial – services	325.00
Storey Kenworthy – supplies	239.82
Tek Supply – supplies	575.45
Unity Point Clinic – dues	60.00
WalMart – supplies	185.52

Waverly Newspapers – publishings	291.77
Wellmark Blue Cross – insurance	8,326.88
TOTAL DISBURSEMENTS	\$99,713.32

Disbursements by Fund	
General	38,347.36
Road Use Tax	12,068.05
Library Building Project	1,006.57
2016 CDBG Housing Rehab	877.17
Flood Buyout Program 2016	465.15
Water Utility	6,799.91
Water Deposits	200.00
Sewer Utility	17,543.69
Garbage Utility	22,405.42
TOTAL DISBURSEMENTS BY FUND	\$99,713.32

Revenues	
General	5,103.47
Road Use Tax	10,811.65
Employee Benefits	939.96
Local Option Sales Tax	6,572.79
Debt Service	868.47
Trust & Agency Capital Improvements	597.66
Emergency Services Building	210.00
Water Utility	10,514.90
Water Deposits	200.00
Water Depreciation	10.85
Sewer Utility	12,594.66
Sewer Depreciation	7.23
Garbage Utility	14,622.65
TOTAL REVENUES	\$63,054.29

Larry Young
MAYOR

ATTEST:

Marilyn Hardee, CITY CLERK

