

APPLICATION FOR BUILDING & ZONING PERMIT
City of Shell Rock, Iowa

Before this permit may be Issued, the lot markers must be located.

Applicant _____ Permit Number _____
Address _____ Date _____
Legal Description of Property _____
Zoning Classification _____ Lot Size _____

Type of Improvement

New Building Garage Addition Storage Shed Fence Deck Sign

Other _____
(Please list)
Description of Improvement _____
Cost of Improvement _____

Front Yard Required: _____ Actual _____
Rear Yard Required: _____ Actual _____
Side Yard Required: _____ Actual _____

Beginning Construction Date _____
Estimated Completion Date _____
Off Street Parking _____ Off Street Loading _____

Are there Utility Easements on the property? _____. If so, I understand that there is to be no
Obstruction or building on an easement. I also understand that there shall be no planting of any kind in easements.
If any such plantings occur and it is necessary to dig them up, no compensation will be given. _____
(Initial)

***Building materials and any debris from construction must be covered or secured to keep from blowing and
littering neighboring properties.***

A SITE PLAN SHOWING THE LOCATION AND DIMENSIONS OF THE PROPOSED DEVELOPMENT
SHALL ACCOMPANY THE APPLICATION. THE APPLICANT CERTIFIES THAT THE ABOVE
INFORMATION IS TRUE AND ACCURATE AND THAT THE ABOVE CONSTRUCTION WILL COMPLY
WITH THE ZONING ORDINANCE IN ALL RESPECTS. ZONING PERMITS SHALL BE APPLIED FOR WITH
THE ZONING ADMINISTRATOR AND CONSTRUCTION SHALL COMMENCE WITHIN 6 MONTHS AND BE
COMPLETED WITHIN 1 YEAR. IF CONSTRUCTION IS NOT COMPLETED ANOTHER ZONING PERMIT
SHALL BE APPLIED FOR.

Signature of Applicant

Contractor _____ Address _____

The Zoning/Building Permit Is [] Approved []

Denied Reason for Denial _____

Permit Fee \$ _____

Zoning Administrator Date

SITE PLAN

1. Indicate north point and all abutting roads.
2. Show location of all structures and driveways. Indicate if "new" or "existing".
3. Show dimensions of proposed structures and other development, expressed in feet.
4. Show off-street parking and loading areas with dimensions. Contact City Clerk for specific rules.
5. Show location of well and septic including tank and drain field, If applicable.
6. There may be designated setbacks, which vary from one zoning district to another. The property owner is responsible and liable for exact measurements from all lot lines and road right-of-way lines. Check with the City Clerk for zoning setbacks In the district in which you are improving.
7. Designated flood areas require a flood plain development permit, which includes restrictions.
8. Application and drawing must be complete In its entirety and returned with the filing fee before it will be processed and approved.

